



DR.RAFIQZAKARIACAMPUS
DR RAFIQ ZAKARIA CENTER FOR HIGHER LEARNING AND ADVANCE
RESEARCH, AURANGABAD

Annual Performance Report

Year:2021-2022

(Provide accurate information of the academy year 2021-
 2022 only) (Attach supporting documents wherever mentioned)

PART A: GENERAL INFORMATION AND ACADEMIC BACK GROUND

1. Name (in Block Letters) :
2. Department :
3. Current Designation & Grade Pay :
4. Date of Joining :
5. Date of last Promotion :
6. Date of eligibility for promotion :
7. Address (With Pin Code) :

Telephone No. :

Email :

8. Degree(s)

Degrees	Title	Date Award	University



9. Period of teaching experience:

P.G. Classes (in years):

U.G. Classes (in years):

10. Research Experience excluding years spent in M.Phil/Ph.D (in years)

11. Field of Specialization under the Subject/Discipline: Computer Science

12. Orientation/Refresher Course/ISTE –

Name of the Course/Summer School	Place	Duration	Sponsoring Agency

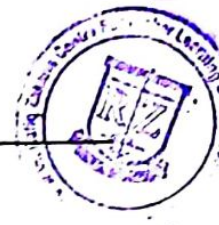
13. Period of absence from duty (leave CL/ML/DL etc.) during the year 2021-22

Date	Leave Details

14. Participation in College Committees:

Sr. No.	Committee	Activities under taken
1.		
2.		
3.		
4.		
5.		

15. Contribution to college development:(Summarize in 4-5 sentences using Bullets).



PART B: ACADEMIC PERFORMANCE INDICATORS

(Academic Year: 2021-22)

CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

a.i. Classroom teaching lectures, seminar (As per allocation)

Sr. No.	Course/Paper	Class	Mode of Teaching*	No. of Lectures allotted		No. of Lectures engaged per annum (I Term & II Term)
				Per week	Per annum	
1						
2						
TOTAL						

*Lecture(L), Seminar(S)

a.ii. Classroom teaching (including lectures, seminar) in excess of UGC norms (As per allocation)

Sr. No.	Course/Paper	Level	Mode of Teaching*	Hours/Lectures per academic year engaged
1				
2				

*Lecture(L), Seminar(S)

a. iii. Tutorials and Practical's, Fieldwork, Project Supervision (Actual as per student attendance register)

Sr. No.	Course/ Paper	Tutorials/Practical/Field work/ Projects supervision	Lectures per academic year engaged
1			
2			
3.			
4.			
5.			
6.			

a.iv. Result analysis

Class	Subject	Students appeared	Students passed	Passing %age	Remarks

a.v. Special efforts for student engagement:



b. Examination duties during the academic year 2021-2022

Sr. No.	Type of Duties	Dates		Actual Hours spent
		From	To	
1.	Question papers setting			
2.	Invigilation/supervision			
3.	Flying squad			
4.	Custodian			
5.	CAP: Director/Assist.			
6.	Unfair means committee			
7.	Internal assessment			
8.	External assessment			
9.	Reevaluation			

c. Innovative Teaching – (Academic year 2021-2022).

Sr. No.	Nature of Activity	Description	Actual hours spent per academic year
1.	Learning Methodologies		
2.	Use of innovative methodologies for Teaching		
3.	Use of ICT		
4.	Updating of subject content		
5.	Course improvement		
6.	Preparation of study material		
7.	Interaction with entrepreneur / social worker		
8.	Mentoring		
9.	Participative teaching		
10.	Role playing		

Note: For (a) Teaching Diary as proof.

For (b) & (c) submit relevant letters/documents/e-content as proof.

CO-CURRICULAR, EXTENSION, PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES (Academic year 2021-22).



Student related co-curricular, extension and field based activities.		
Nature of Activity	Description	Hours spent
i. Disciplinerelated co-curricular activities organized		
Fieldwork, field studies study tour		
Student seminar		

Remedial classes		
Career counseling		
NET/SET/GETT/Workshop (1 week)		
Quiz, debate, elocution, (on subject)		
Essay competition on subject		
Exhibition		
Subject/faculty day celebration		
Survey conduction		
Subject association activity		
ii. Other co-curricular activities		
Cultural program Coordinator		
NSS, NCC Officer/ Assist. officer		
Eradication of superstitions		
Tree plantation		
AIDS / Awareness		
Blood donation camp		
Student welfare officer		
Placement officer		
Sports Committee		
iii. Extension and dissemination activities		
Positions held/ Leadership role played in organization linked with Extension work		
Community works such as—National integration, human Right, peace, Scientific temper flood/drought relief		
Public lectures delivered (Related to subject)		
Talks delivered in a program as chief guest		
Seminars in public interest		
General awareness activities		
Organizing subject related event like lecturer on special topics		
Popular writings not covered under (III)		
(Evidence to be provided.)		

Contribution to corporate life and management of the institution through participation in academic and administrative committees and responsibilities.

Nature of Activity	Description	Hours Spent
i. Administrative responsibility		
Dean, Principal, Management Council member		
Director of School/Institute		
IQAC coordinator,		
Refresher/Orientation coordinator		
Head of Department		
Chairperson/Convener		
Teacher-in-charge or similar duties that need regular office hours for its discharge) per duty		
ii. Participation in		
BOS/Faculty/Academic Council/		
Senate/any other University Committee		
Chairman for subject related event like.		
Ph.D. Open defense session.		
Various Scrutiny meeting		
Resource Person/Speaker for subject related event		
Referee/Judge for subject related event etc.		
Administrative Committees		
Editorial Board		
Local management committee		
Admission committee		
Campus development		
Library committee		
Standing Committee		
Sexual Harassment & Prevention Committee etc.		
Membership/participation in State/Central bodies/committees on Education research		
Exam reforms		
Professional Development activities		
Participation in seminars, conferences, (Provide information in a separate sheet stating Name of the conference/seminar /workshop/webinar. Detail of the organizer-Name of the college, Department, Date. International/National/State/Regional/University level. Presented paper in the conference- Give title of the paper) Attach certificate in soft and hard copy, of the conference / seminar /workshop/webinar. Detail of awards received: Attach certificate International/National/State/Regional/University level.		
Short term training courses,		

Industrial experience,		
Talks, (Attach supporting documents soft copy and submit hard copy also)		
Lectures in refresher/faculty development courses (Attach supporting documents soft copy and submit hard copy also)		
Dissemination and general articles and		
Any other contribution		



CATEGORY: III

RESEARCH AND ACADEMIC CONTRIBUTIONS 2020-2021 ONLY

- A) (i) List of Papers Published in Refereed Journals as notified by the UGC during 2021-22 only (Title, Authors, Journal, ISSN, Vol., Issue, Date, Pages, IF with type, Citations, H-Index, Scopus Index in chronological order).
Mention Impact factor and SCOPUS citations received in the year 2020-2021 of the published papers.
(Attach supporting documents soft copy and submit hard copy also)

- B) (ii) List of Papers Published in other reputed Journals as notified by the UGC during 2020-2021 (Title, Authors, Journal, ISSN, Vol., Issue, Date, Pages, IF with type, Citations, H-Index, Scopus Index in chronological order).

IIIB) Publications other than journal articles (books, chapters in books) 2021-2022. Attach supporting documents soft copy and submit hard copy also)

- (i) List of Text/Reference, Books published by International Publishers, with ISBN/ISSN number as approved by the University and posted on its website during 2021-2022 (Title, Authors, ISBN, Publisher, Date, Pages, Type of book in chronological order). (Attach supporting documents soft copy and submit hard copy also)

1.-

2.

3.

- (ii) List of Subject Books, published by National level publishers, with ISBN/ISSN number or State / Central Govt. Publications as approved by the University and posted on its website during 2021-2022 (Title, Authors, ISBN, Publisher, Date, Pages, Type of book in chronological order). (Attach supporting documents soft copy and submit hard copy also) 1.

2.

3.

- (iii) List of Subject Books, published by other local publishers, with ISBN/ISSN number as approved by the University and posted on its website during 2021-2022 (Title, Authors, ISBN, Publisher, Date, Pages, Type of book in chronological order). (Attach supporting documents soft copy and submit hard copy also)

1.

2.

3.



(iv) Chapters in Books published by National and International level publishers, with

ISBN/ISSN number as approved by the University and posted on its website during 2021-2022 (Title, Authors, ISBN, Publisher, Date, Pages, Type of book in chronological order). (Attach supporting documents soft copy and submit hard copy also)

- 1.
- 2.
- 3.

C) Research Projects: 2021-2022

III C (i) Sponsored Projects: (Attach supporting documents soft copy and submit hard copy also)

Type of project	Title	Agency	Year of completion	Whether Co-PI	Grants sanctioned	Amount received with year

III C (ii) Consultancy Projects during 2020-2021

Sr. No.	Title	Agency	Year of completion	Whether Co-PI	Amount Mobilized (Rs. Lakh)

III C (iii) Projects Outcome/Output:

Patent/Technology transfer/Product process during 2020-2021 (Attach supporting documents soft copy and submit hard copy also)

Sr. No.	Name of The Funding Agency	Title of Project	Amount Mobilized (Rs.)

III D Research guidance during 2020-2021 (Attach supporting documents received from the university of registration/award)

Sr. No.	Name of Candidate	Date of Registration	Title of study	Progress
M. Phil equivalent				
Ph. D. equivalent				

III E Fellowships, Awards and Invited lectures delivered in conferences / seminars during 2020-2021 (Attach supporting documents soft copy and submit hard copy also)

E(i) Fellowships/Awards:

Sr. No.	Fellowship /Award	Year	Level International /National/State /University	Awardee Academic Body/Association

III E(ii) Invited lectures/papers 2020-2021.

a. Invited lectures: (Attach supporting documents soft copy and submit hard copy also)

Sr. No.	Date	Title of Lecture /Academic Session	Title of Conference /Seminar etc	Organized by	Whether international /National

b. Papers presented: 2020-2021

(Attach supporting documents soft copy and submit hard copy also) Certificate of the seminar/conference/workshop stating presentation of the paper with the title of the paper)

Sr. No.	Date	Title of Lecture /Academic Session	Title of Conference /Seminar etc	Organized by	Whether international/national/State or University level
1					

III (F) Development of e-learning delivery process/material	

Declaration

I certify that the information provided above is correct as per records available and/or documents enclosed along with the duly filled self appraisal proforma. I also declare that, I am not engaging private Tuition/Coaching.

Faculty



Director


Incharge Director
Dr. Rafiq Zakaria Centre for Higher
Learning & Advanced Research
Aurangabad.

**Dr. Rafiq Zakaria Center for Higher Learning
and Advanced Research Center, Aurangabad.**



**CONFIDENTIAL REPORT OF
NON-GOVERNMENT COLLEGE EMPLOYEES**

TEACHING STAFF:

Period of Report

- 1) Name of Staff Member:- _____
 - 2) Designation :- _____
 - 3) Date of Appointment:-
& length of service: _____
 - 4) Performance Factors:-a) Industry & Application: _____
b) Teaching performance: _____
c) Subject Results :- _____
 - 5) Intellectual Factors :-a) General Intelligence: _____
b) Technical Ability: _____
(Where applicable)
 - 6) Integrity & Character :- _____
 - 7) Special Aptitude :- _____
 - 8) Fitness for Promotion :- _____
 - 9) General Assessment :- _____
- Place:-Aurangabad. Date:- _____

Signature , Name & Designation of
the Reporting Authority

Incharge Director
Dr. Rafiq Zakaria Centre for Higher
Learning & Advanced Research
Aurangabad.

"REMARKS OF THE REVIEWING AUTHORITY."



1. Length of service under Reviewing Authority
2. Do you agree with the Reporting Authority
OR
Do you wish to modify OR add to his assessment. :-

Place:-Aurangabad.

Date :-

Signature & Designation
Of the Reviewing Authority



"REMARKS OF THE REVIEWING AUTHORITY."

- 1) Length of service under Reviewing Authority :-
- 2) Do you agree with the Reporting Authority or
Do you wish to modify or add to his assessment. :-

Place:-Aurangabad.

Date:-

Signature & Designation of
Reviewing Authority.