



Dr. Rafiq Zakaria Campus

Dr. Rafiq Zakaria Centre for Higher Learning & Advanced Research

Dr. Rafiq Zakaria Marg, Rauza Bagh, Aurangabad.431001

Tele-Fax.No. (0240- 2381102)



Date:- 11/01/2021

Dr. Rafiq Zakaria Centre for higher learning & Advanced Research has constituted IQAC as follows :

Dr. Arif Pathan	(Incharge Director)
Dr. Faiyaz Farooqui	(IQAC Coordinator)
Dr. Zarina shaikh	Member (Teacher)
Dr. Imran Pathan	Member (Teacher)
Dr. Wajed khan	Member (Teacher)
Dr. Mohsin Abdul Aziz	Member (Teacher)
Dr. Rehana Begum	Member (Teacher)
Dr. Shaiya Khannam Mirza	Member (Teacher)
Mr. Mohammed Sadiq	Member (Non-Teacher)
Mr. Abdul Alim	Member (Non-Teacher)
Dr. Mazhar Farooqui	(Management Representative)
Dr. Shaikh Saleem	(Industrial Member)


Director
Incharge Director
Dr. Rafiq Zakaria Centre for Higher
Learning & Advanced Research
Aurangabad.



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Date: 09-11-2022

NOTICE

All committee chairman's are requested to maintain the documents committee. (Constitution, meeting notices. Agenda, Activities and 6 month's report of last five years the data kept with you and one copy should submit in the office and one copy to IQAC.


Dr. Arif Pathan
Incharge Director

- 1) Grievances committee
- 2) Internal Compliant committee
- 3) Council Committee of Sc/ST
- 4) Minority cell
- 5) Anti Ragging Committee
- 6) OBC Cell
- 7) RTI Committee


Incharge Director
Dr. Rafiq Zakaria Centre for Higher
Learning & Advanced Research
Aurangabad.



Dr. Rafiq Zakaria Campus

Dr. Rafiq Zakaria Centre for Higher Learning & Advanced Research

Dr. Rafiq Zakaria Marg, Rauza Bagh, Aurangabad, 431001

Tele-Fax.No. (0240-2381102)



Date: 07-11-2022

NOTICE

All incharge's of criteria NAAC are requested to attend the meeting on 10th Nov 2022 at 12:00 pm in Director's chamber and present what you have done about allotted work.

Dr. Arif Pathan
Incharge Director

Incharge Director
Dr. Rafiq Zakaria Centre for Higher
Learning & Advanced Research
Aurangabad.

Dr. Rafiq Zakaria Campus

Dr. Rafiq Zakaria Centre for Higher Learning & Advanced Research

Dr. Rafiq Zakaria Mare, Rauza Bach, Aurangabad 431001

Tele-Fax No. (0210-2181102)



Date: 28/09/2022

NOTICE

All the teaching staff including CHB faculties hereby informed that the
2020-21 & 2021-22
teaching dairies, attendance registrar & feedback form of there subject.
immediately submit to IQAC coordinator otherwise action will be taken against.

Dr. Arif Pathan
Incharge Director
Dr. Rafiq Zakaria Centre for
Higher learning & Advanced research
Aurangabad.

Incharge Director
Dr. Rafiq Zakaria Centre for Higher
Learning & Advanced Research
Aurangabad.



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Date: 05/09/2022

NOTICE

All the teaching staff members are requested to submit teaching diaries (Teaching diaries 2020-2021) to IQAC coordinator duly completed and signed by head of the Department on or before 10-09-2022.

Dr. Arif Pathan
Incharge Director

Incharge Director
Dr. Rafiq Zakaria Centre for Higher
Learning & Advanced Research
Aurangabad.

Umar pc/all in one 2021-22/notice

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Dr.Rafiq Zakaria Campus

Dr.Rafiq Zakaria Centre for Higher Learning & Advanced Research
Teaching Staff



Purpose: NAAC Metting

2/5/2022

Sr No.	Names Employees	Mobile No.	Sign
1	Dr.Arif Pathan	9423456007	
2	Miss Zarina Shaikh	9923472813	
3	Dr. Farooqui Faiyaz Ahmed	9766424855	
4	Dr.Mohsin Abdul Aziz	9970342666	
5	Dr.Shazia Khanam Mirza	8805949003	
6	Dr.Wajid Khan	7588089276	
7	Miss.Shaista Parveen	9422821100	
8	Miss. Naziya Parveen	7875452615	
9	Dr. Rehana Begum	9326381864	
10	Dr. Syeda Qudisa	9975848755	
11	Dr. Afroz Begum	8483814439	
12	Miss. Syed Zeba Naaz	9421681786	
13	Miss. Noorunnisa Khan	7776033791	
14	Dr. Imran Abdul Latif Pathan	9657086976	
15	Mohammed Ehtesham Md Ishraq	9730242024	
16	Miss. Khan Amreen	9970803298	

Incharge Director
Dr.Rafiq Zakaria Centre for Higher
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Aurangabad.



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Tele-Fax.No. (0240-2381102)



Date: 03/06/2022

NOTICE

All the Heads & teaching staff are requested to attend meeting on Monday 06/06/2022 at 11:30 am without fail. Regarding NAAC various essential documentation submission.

All should take note of it.

Dr. Arif Pathan
Incharge Director
Incharge Director
Dr. Rafiq Zakaria Centre for Higher
Learning & Advanced Research
Aurangabad.

Incharge Director
Dr. Rafiq Zakaria Centre for Higher
Learning & Advanced Research
Aurangabad.

Date: 04-06-2022

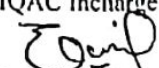
NAAC Meeting points held on 06-06-2022

- ❖ Teaching Diaries from all teachers
- ❖ Attendance Registers
- ❖ Attendance from all teachers fix and CHB
- ❖ Teacher's profile with all performance and activities of 21-22
- ❖ Program lectures seminar participation or organized
- ❖ Paper setting examination work duties etc.
- ❖ Departmental alumni
- ❖ Departmental profile
- ❖ Departmental library book banks question bank
- ❖ Result analysis of last year
- ❖ Student Feedback
- ❖ Time Table
- ❖ Library visit
- ❖ Green Audit – Noor Madam
- ❖ Energy Audit – Shaista Madam & Shaikh Waseem
- ❖ Solar Electricity System
- ❖ Rain harvesting
- ❖ Infrastructure

Note: Criteria Incharge yet not taking seriously to collect all the mention record so please instruct them.

For the kind perusal of the Director.

IQAC Incharge


Dr. Faiyaz Farooqui


Incharge Director
Dr. Rafiq Zakaria Centre for Higher
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Tele-Fax.No. (0240- 2381102)



Date: 04-06-2022

NAAC Meeting points held on 06-06-2022

- ❖ Teaching Diaries from all teachers
- ❖ Attendance Registers
- ❖ Attendance from all teachers fix and CHB
- ❖ Teacher's profile with all performance and activities of 21-22
- ❖ Program lectures seminar participation or organized
- ❖ Paper setting examination work duties etc.
- ❖ Departmental alumni
- ❖ Departmental profile
- ❖ Departmental library book banks question bank
- ❖ Result analysis of last year
- ❖ Time Table
- ❖ Library visit
- ❖ Green Audit – Noor Madam
- ❖ Energy Audit – Shaista Madam & Shaikh Waseem
- ❖ Solar Electricity System
- ❖ Rain harvesting
- ❖ Infrastructure

Note: Criteria Incharge yet not taking seriously to collect all the mention record so please instruct them.

IQAC Incharge

Dr. Faiyaz Farooqui

Incharge Director
Dr. Rafiq Zakaria Centre for Higher
Learning & Advanced Research
Aurangabad.

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Date: 04-06-2022

NAAC Meeting points held on 06-06-2022

- ❖ Teaching Diaries from all teachers
- ❖ Attendance Registers / *Tim Table*
- ❖ Attendance from all teachers fix and CHB
- ❖ Teacher's profile with all performance and activities of 21-22
- ❖ Program lectures seminar participation or organized
- ❖ Paper setting examination work duties etc.
- ❖ Departmental alumni
- ❖ Departmental profile
- ❖ Departmental library book banks question bank
- ❖ Result analysis of last year
- ❖ Student Feedback
- ❖ Time Table
- ❖ Library visit
- ❖ Green Audit – Noor Madam / *Farheen Khan*
- ❖ Energy Audit – Shaista Madam & Shaikh Waseem
- ❖ Solar Electricity System
- ❖ Rain harvesting
- ❖ Infrastructure

Note: Criteria Incharge yet not taking seriously to collect all the mention record so please instruct them.

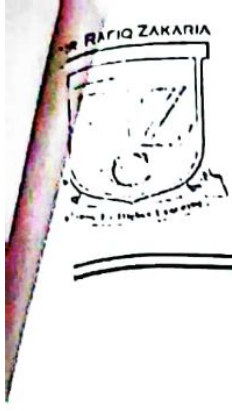
For the kind perusal of the Director.

IQAC Incharge

Dr. Faiyaz Farooqui

Incharge Director

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04-06-2022

Teaching Diary and attendance

List of completed and submitted to IQAC

Dept of Urdu – Dr. Faiyaz Farooqui (Teaching diary completed)

Dept of Urdu- Dr. Rehana (Teaching diary completed)

Dept of Maths- Shaista Parveen & Nazia Parveen (Teaching diary completed) Attendance register pending

Dept of Botany- Dr. Qudsia madam (Teaching diary completed) Attendance register pending

Dept of English- Dr. Imran (Teaching diary completed) Attendance register pending

Dept of Zoology- Amreen Khan (Teaching diary completed) Attendance register ~~pending~~ completed.

For the kind perusal of the Director.

IQAC Incharge

Dr. Faiyaz Farooqui

Incharge Director
Dr. Rafiq Zakaria Centre for Higher
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Date: 11/04/2022

Notice

All the Department Incharge are requested to complete all the files below as per NAAC requirement

- | | | |
|----|---------------------|------------------|
| 1) | Dr. Fayyaz Farooqui | Urdu |
| 2) | Dr. Imran Pathan | English |
| 3) | Dr. Afroz Begum | Sociology |
| 4) | Zarina Shaikh | Microbiology |
| 5) | Dr. Ashfaq Khan | Botany |
| 6) | Dr. J.D. Shaikh | Zoology |
| 7) | Dr. Abdul Aziz | Chemistry |
| 8) | Mrs. Zeba | Computer Science |
| 9) | Mrs. Naziya Parveen | Mathematics |

In Charge Director

Incharge Director
Dr. Rafiq Zakaria Centre for Higher
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Ref: DRZCHLR/

Date:-06-4-2022

NOTICE

All the Members of IQAC here by informed that they should work as per given the
Responsibility of criteria. The guidelines with hard copy is giving for your convenient.
Please do the needful within a week. & submit the report with hard copies in the
IQAC office.

IQAC Coordinator

1) Dr. Shaikh Rehana Begum

Rehana

2) Amreen Khan

Amreen

3) Sued Zebanara

Sued

4) Naziya Paaten

Naziya

5) Nisreen Khan

Nisreen

6) Dr. Shazia

Shazia 8/4/22

7) Dr. S. Qudus

Qudus

Incharge Director
Dr. Rafiq Zakaria Centre for Higher
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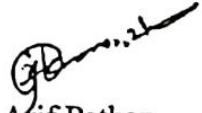
Telc-Fax.No. (0240- 2381102)



Date: 09-11-2022

NOTICE

All committee chairman's are requested to maintain the documents committee. (Constitution, meeting notices. Agenda, Activities and 6 month's report of last five years the data kept with you and one copy should submit in the office and one copy to IQAC.


Dr. Arif Pathan
Incharge Director

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Date: 07-11-2022

NOTICE

All incharge's of criteria NAAC are requested to attend the meeting on 10th Nov 2022 at 12:00 pm in Director's chamber and present what you have done about allotted work.

Dr. Arif Pathan
Incharge Director

Incharge Director
Dr. Rafiq Zakaria Centre for Higher
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Tele-Fax.No. (0240- 2382820 / 2381102)



Date: 09/11/2022

The Agenda of NAAC meeting

1) Criteria-I/1.1.1 *Quality of curriculum*

The institution ensures effective curriculum delivery through a well planned and mentioned process write up description of initiatives in 200 words

2) Criteria-II- 2.1.1 *Enrollment*

Average enrollment percentage (Average of last five years)

3) Criteria- III- 3.1 *Research and innovation*

Research innovations and grants received from Government and non-Government agencies for research project/endowments in the institution during the year (INR in lakhs)

4) Criteria-IV *Infrastructure and learning resources*

Infrastructure and learning resources

4.1 physical facilities

The institution has adequate infrastructure and physical facilities for teaching learning viz, classrooms, laboratories computing equipment etc.

Criteria-V *Student support and progression*

Student support and progression key indicator

5.1- Students support

5.1-1 Number of students benefited by scholarships and freeships provided by the Government during the year

Criteria-VI *Governance leadership and management*

Governance leadership and management

a. Institution vision and leadership

b. The governance of the institution is reflective of and in time with the vision and mission of the institution

Criteria-VII Institution values and best practices

7.1 Institutional values and social responsibilities

Incharge Director
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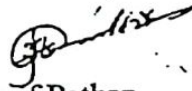
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Date: 16-11-2022

NOTICE

All the criteria in-charge's are requested to complete as per criteria point 1 from all the criteria as soon as and copy of compel works submit to IQAC on or before Friday 18th Nov 2022 till 11:30 pm.


Dr. Arif Pathan
Incharge Director


Incharge Director
Dr. Rafiq Zakaria Centre for Higher
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Tele-Fax.No. (0240- 2382820 / 2381102)



Date: 21/11/2022

The Reveue Output of NAAC meeting

1) Criterial/I.1.1(Miss. Zarina Shaikh)

The institution ensures effective curriculum delivery through a well planned and mentiond process write up description of inilatives in 200 words

2) Criteria-II- 2.1.1 (Dr. Imran Pathan)

Average enrollment percentage (Average of last five years)

3) Criteria- III- 3.1 (Dr. Wajid Khan)

Research innovations and grants recived from Government and non-Government agencies for research project/endownments in the institution during the year (INR in lakhs)

4) Criteria-IV (Dr. Naziya Parveen)

Infrastructure and learning resources

4.1 physical facilities

The institution has adequate infrastructure and physical facilities for teaching learning vi2, classrooms, laboratories computing equipment etc.

Criteria-V (Dr. Mohsin Abdul Aziz)

Student support and progression key indicator

5.1- Students support

5.1-1 Number of students benefited by scholarships and freeships provided by the Government during the year

Criteria-VI (Dr. Rehana Begum)

Gevernance leadership and managemebt

a. Institution vision and leadership

b. The governance of the institution is reflective of and in time with the vision and mission of the institution

Criteria-VII Institution values and best practices

7.1 Institutional values and social responsibilities (Dr. Shaziya Khanum)

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Incharge Director
Dr. Rafiq Zakaria Centre for Higher
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Aurangabad.



HL/NG/2022-2023/

Date: 20/12/2022

NAAC PROGRESS REPORT

1. Last five years students enrolment list prepaid
2. Subject wise teaching dairies completed by the teachers, last two years
3. Result analysis of All subject prepared of last five years
4. Departemental Activities workshop spl. Lecture reports prepared of last two years
5. Students scholarship Data prepared of last five years
6. Catogeries wise students data also prepared of last five years
7. NAAC criteria wise documentation works in progress
8. For NAAC purpose organize International seminar in Jan 20-21-2023 in colabration with Dr. Babasaheb Ambedkar Marathwada University

IQAC Co-ordinator

Incharge Director
Dr. Rafiq Zakaria Centre for Higher
Learning & Advanced Research
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Dr. Rafiq Zakaria Marg, Hauza Bafli, Aurangabad-431001

Tele-Fax No. (0240-2382820/2381102)



07-01-2023
Date: 28/12/22

The Reveue Output of NAAC meeting

- ✓ 1) Criterial/1.1.1(Miss. Zarina Shaikh) ✓
The institution ensures effective curriculum delivery through a well planned and mentioend process write up description of inilatives in 200 words
- 2) Criteria-II- 2.1.1 (Dr. Imran Pathan)
✓ Average enrollment percentage (Average of last five years)
- 3) Criteria- III- 3.1 (Dr. Wajid Khan)
Research innovations and grants recived from Government and non-
Government agencies for research project/endownments in the institution during the year (INR in lakhs)
- 4) Criteria-IV (Dr. Naziya Parveen)
Infrastructure and learning resources
4.1 physical facilities
The institution has adequate infrastructure and physical facilities for teaching learning vi2, classrooms, laboratories computing equipment etc.
- Criteria-V (Dr. Mohsin Abdul Aziz)
Student support and progression key indicator
5.1- Students support
5.1-1 Number of students benefited by scholarships and freeships provided by the Government during the year
- Criteria-VI (Dr. Rehana Begum)
Gevernance leadership and managemebt
a. Institution vision and leadership
b. The governance of the institution is reflective of and in time with the vision and mission of the institution
- Criteria-VII Institution values and best practices
7.1 Institutional values and social responsibilities (Dr. Shaziya Khanum)

Umar pc/All in One 2022-23/Letter

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ICQAC

2023

Incharge Director
Dr. Rafiq Zakaria Centre for Higher
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Date: 24/02/2023

Notice



All the Teaching Staff including CHB are informed that regarding NAAC
Activity review meeting ^{to be} held on 25th Feb. 2023 at 11:00 am at Director's Chamber
All should remain present.


Dr. Arif Pathan
Incharge Director


Incharge Director
Dr. Rafiq Zakaria Centre for Higher
Learning & Advanced Research

Dr. Rafiq Zakaria Campus

Dr. Rafiq Zakaria Centre for Higher Learning & Advanced Research

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Tele-Fax.No. (0240- 2381102)



Date: 22/02/2023

Notice

All the criteria in charges of NAAC are informed that the work related to the criteria which was given to you to be completed on last meeting 09th Jan 2023. Within the stipulated period and time has not been conveyed to the IQAC in charge.

It is instructed by the Director to be collected in two day's.

Co Ordinator

IQAC


Incharge Director
Dr. Rafiq Zakaria Centre for Higher
Learning & Advanced Research
Aurangabad.



Date:-05/04/202022

IQAC Committees

Dr Fayyaz Farooqui IQAC Coordinator

Criteria - I-(Curricular aspects)

Miss. Zarina Shaikh Criteria Incharge

Miss. Shaista Parveen Member

Criteria- II-Teaching learning evaluation

Dr. Imran Abdul Latif Criteria Incharge

Miss. Khan Amreen Member

Criteria - III-Research Innovations & Extensions

Dr. Wajed khan Criteria Incharge

Miss. Noorunnisa Khan Member

Criteria - IV- Infrastructure & Learning resources

Miss. Naziya Parveen Criteria Incharge

Dr. Syeda Qudisa , Member

Criteria - V-Student Support & Progression

Dr. Abdul Aziz ,Criteria Incharge

Miss. Zeba Naaz Member

Criteria - VI- Governance, leadership & Managment

Dr. Rehana Begum Criteria Incharge

Dr. Afroz Begum Member

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[Signature]
Incharge Director
Dr.Rafiq Zakaria Centre for Higher
Learning & Advanced Research
Aurangabad.



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Dr. Rafiq Zakaria Centre for Higher Learning & Advanced Research

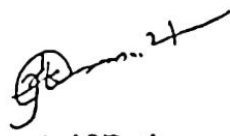
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Criteria - VII- Institutional Values & Best Practices

Dr. Shazia Khanum Mirza Criteria Incharge

Mr. Mohammed Ehtesham Member


Dr. Arif Pathan
Incharge Director


Incharge Director
Dr. Rafiq Zakaria Centre for Higher
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Aurangabad.

