



# Dr. Rafiq Zakaria Campus

Dr. Rafiq Zakaria Centre for Higher Learning & Advanced Research

Dr. Rafiq Zakaria Marg, Rauza Bagh, Aurangabad-431001

Tele-Fax.No. ( 0240- 2382820 / 2381102 )

Date: 01/07/2021

## GRIEVANCE REDRESSAL CELL

The Grievance Redressal Cell has been reconstituted on 01<sup>st</sup> July 2021 at Dr. Rafiq Zakaria Centre for Higher Learning & Advanced Research to promote and maintain healthy educational environment. It is use to measure & develop a responsive and accountable attitude among the students and staff. The Grievance Redressal Cell is also helping to eliminate the negligence in terms of fair-deal with the students by the other students, teachers and staff.

### Objectives of students Grievance Cell:

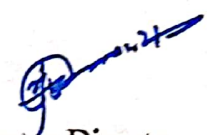
1. To support, those students who have been deprived of the services of Dr. Rafiq Zakaria Centre for Higher Learning & Advanced Research, for which he/she is entitled.
2. To make officials of the Dr. Rafiq Zakaria Centre for Higher Learning & Advanced Research responsive, accountable while dealing with the students.
3. To ensure effective solution to the student's grievances with an impartial and fair approach.

### Functions:

4. Redressal of students's Grievances to solve their academic and administrative problems.
5. To co-ordinate between students and departments/sections to redress the grievances
6. To guide ways and means to the students to redress their problems

The following staff members look after the Grievances Cell:

- 1) Dr. Afroz Begum
- 2) Dr. Mohsin Abdul Aziz
- 3) Miss. Zarina Shaikh
- 4) Mr. Shaikh Waseem
- 5) Miss. Naziya Parveen

  
Incharge Director



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Date: 07/07/2021

## Grievance Redressal Committee

**Dr. Rafiq Zakaria Centre for Higher Learning & Advanced Research,**

**Aurangabad**

The Grievance Redressal Committee of the Dr. Rafiq Zakaria Centre for Higher Learning & Advanced Research was reconstituted on 07<sup>th</sup> July, 2021  
Consists of 1 chairman and members as follows.

| Sr.No. | Name                 | Designation                                                   | Mobile No/Email ID                    |
|--------|----------------------|---------------------------------------------------------------|---------------------------------------|
| 1      | Dr. Afroz Begum      | Assistant Professor<br>(Sociology) Chairman                   | drafrozbegum@gmail.com<br>8483814439  |
| 2      | Dr. Mohsin Aziz      | Assistant Professor<br>(Chemistry) Member                     | maaziz80@rediffmail.com<br>9970342666 |
| 3      | Miss. Zarina Shaikh  | Assistant Professor<br>(Microbiology) Member<br>Legal Advisor | skzarina1@gmail.com<br>9923472813     |
| 4      | Mr. Shaikh Waseem    | Member Concern Clerk                                          |                                       |
| 5      | Miss. Naziya Parveen | Assistant Professor<br>(Mathematics) Member                   | naazparveen96@gmail.com<br>7875452615 |

  
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### NOTICE

The members of Grievances redressal committee are requested to attend meeting to be held on 05-07-2021 in Director's Cabin at 12:30 pm.

  
Dr. Arif Pathan  
Incharge Director



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### Meeting Report

Greivences Redressal committee meeting on 05-07-2021 at 12:30 pm.

Students compliant against result there were instructed to concern clerk to solve and actuly there were server down that's why students can't download their result

As well as redresal requesation form also properly collected and send to university.

No issue about the topic and teaching technique.

Incharge Director



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Date: 30/03/2021

### Concluding remarks:

Student's complaint about water and wash room facility and class rooms, ceiling fan the complaint solve by the instruction through concern helping staff.

(Dr. Afroz Begum)

Chairman, Grievance Redressal Committee

Incharge Director